



MRC de  
**BONAVENTURE**

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# FORMULAIRE

## DEMANDE D'AIDE FINANCIÈRE

Appel à projets  
culturels



# Financial Assistance Application Form

## Cultural Development Agreement

The Cultural Development Agreement concluded between the Ministry of Culture and Communications (MCC) and the Regional County Municipality of Bonaventure (MRC), provides financial assistance for carrying out actions that fall within the broad guidelines of the Cultural Policy of the MRC of Bonaventure 2021 and its Cultural Action Plan **2025-2027** :

- *Contribute to individual and collective well-being through culture*
- *Support the development of a dynamic and integrated cultural environment*
- *Boost the relationship between culture and territory.*

In order to know the vision and objectives of cultural development within the MRC of Bonaventure, please refer to the Cultural Policy of the MRC of Bonaventure 2021. To know the specific objectives for each year of the action plan, please consult the 2025-27 Cultural Action Plan of the MRC of Bonaventure.

*For more information or to apply for this fund, contact:*

**Natalie Martin, agente culturelle**

Telephone : 418 752-1492

E-mail: [culture@mrcbonaventure.com](mailto:culture@mrcbonaventure.com)

## INFORMATION ON THE PROMOTING ORGANIZATION

**Promoter's name:**

**Address:**

**Telephone :**

**E-mail :**

**Manager :**

**Function :**

### Promotor type

☐

Non-profit organization

☐

Enterprise

☐

Cooperative

☐

Private enterprise

☐

MRC

☐

Municipality

☐

Individual

☐

Other (spécify) \_\_\_\_\_

## PROJECT INFORMATION

**Title:**

**Territory affected by the project:**

☐

All the MRC

☐

Shigawake

☐

Saint-Godefroi

☐

HopeTown

☐

Hope

☐

Paspébiac

☐

New Carlisle

☐

Saint-Elzéar

☐

Bonaventure

☐

Saint-Siméon

☐

Caplan

☐

Saint-Alphonse

☐

New Richmond

☐

Cascapédia-St-Jules

☐

Other \_\_\_\_\_

Cultural Development Agreement between the Ministry of Culture and Communications (MCC) and the Regional County Municipality (MRC) of Bonaventure

**TARGETED CULTURAL SECTOR** (Check the sector(s) that apply and specify if necessary)

- |                                                 |                                      |                                                |
|-------------------------------------------------|--------------------------------------|------------------------------------------------|
| <input type="checkbox"/> Performing             | <input type="checkbox"/> Visuel arts | <input type="checkbox"/> Cultural leisure      |
| <input type="checkbox"/> Arts Media             | <input type="checkbox"/> Cinema      | <input type="checkbox"/> Digital appropriation |
| <input type="checkbox"/> Letters and literature | <input type="checkbox"/> Crafts      | <input type="checkbox"/> Heritage              |
| <input type="checkbox"/> Other (Specify) _____  |                                      |                                                |

**OBJECTIVES 2025-27 CULTURAL ACTION PLAN**

(Check the objective(s) that apply)

**Orientation : Contribute to individual well-being and collective through culture**

**Objective 2: Make culture more accessible**

**Specific Action:**

- ☐ 2.1 Promote access to culture for individuals facing hardship or vulnerability (poverty, disability, the elderly, etc.)

**Orientation : Support the development of a dynamic and integrated cultural environment.**

**Objective 5: Support collaborative initiatives with the cultural sector and local organizations.**

**Specific Action :**

- ☐ 5.1 Support distinct cultural projects and initiatives, or a cultural component within a multisectoral project.

**Orientation : Energize the relationship between culture and territory**

**Objective 6: Protect and showcase heritage**

**Spécifics Actions**

- ☐ 6.1 Support cultural initiatives that showcase heritage.
- ☐ 6.2 Support the promotion of Anglophone, Francophone, and Mi'gmaq intangible heritage.
- ☐ 6.4 Raise awareness and provide education regarding heritage through lectures, training sessions, symposiums, and other knowledge-sharing activities.

**TARGET CUSTOMERS**

- |                                                      |                                                         |                                                                        |
|------------------------------------------------------|---------------------------------------------------------|------------------------------------------------------------------------|
| <input type="checkbox"/> Early childhood (0-5 years) | <input type="checkbox"/> Young adults (18-29 years old) | <input type="checkbox"/> People from cultural communities              |
| <input type="checkbox"/> Childhood (6-12 years)      | <input type="checkbox"/> Adults (18-59 years old)       | <input type="checkbox"/> People from underprivileged backgrounds       |
| <input type="checkbox"/> Adolescents (13-17 years)   | <input type="checkbox"/> Seniors (60 years and over)    | <input type="checkbox"/> People living with a physical disability      |
| <input type="checkbox"/> Family                      | <input type="checkbox"/> General public                 | <input type="checkbox"/> People living with an intellectual disability |

**TYPE OF PROJET**

- ☐ Occasional activity. This is a new activity, which has not taken place before.
- ☐ Innovative action. A new action, taking place as part of a recurring event.
- ☐ Enhanced recurring activity. New edition of an activity to which significant improvements or value added have been made

## DESCRIPTION AND NATURE OF THE PROJECT

Describe the community issues or needs that the project seeks to address (targeted objectives, impacts, target clientele, etc.)  
How will you ensure the sustainability of the project, if applicable:

Description: mission, history, artistic approach, etc.

|                                                                                                                                                                                    |                                                           |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|
| <b>PROJECT IMPLEMENTATION TEAM</b> (In addition to the promoter, if it is a collaboration, describe each collaborator on the project) * Attach an additional document if necessary |                                                           |
| <b>Name of person or organization</b><br><b>His role</b>                                                                                                                           | <b>Short biography or description of the organization</b> |
|                                                                                                                                                                                    |                                                           |

|                                                          |                                                           |
|----------------------------------------------------------|-----------------------------------------------------------|
| <b>Name of person or organization</b><br><b>His role</b> | <b>Short biography or description of the organization</b> |
|                                                          |                                                           |

|                                                          |                                                           |
|----------------------------------------------------------|-----------------------------------------------------------|
| <b>Name of person or organization</b><br><b>His role</b> | <b>Short biography or description of the organization</b> |
|                                                          |                                                           |

## COMPLETION SCHEDULE

**Start date :**

**End date :**

[illegible]

## OTHER REMARKS / COMMENTS

## DOCUMENTS TO ATTACH TO THE REQUEST

- ☐ Duly completed financial assistance application form and budget forecast table;
- ☐ Copy of letters patent or other document confirming the organization's existence;
- ☐ Resolution designating the person authorized to act on the applicant's behalf regarding the financial assistance request, approving the submission of the project as presented, and confirming the amount of the financial contribution;
- ☐ Copies of estimates and quotes from at least two suppliers, where the project requires the acquisition or rental of goods or services;
- ☐ Copies of necessary permits or authorizations, if applicable;
- ☐ Required letters of support (municipal council, partners, etc.);
- ☐ Written confirmations from financial partners clearly stating the amount committed to the project;
- ☐ Financial statements of the organization (for non-profits or cooperatives) for the last two fiscal years;
- ☐ Other relevant documents. Additional documents may be required by the MRC, depending on the circumstances.

## PROGRESS AND FINAL REPORTS

During and at the conclusion of the project, you must submit a progress report or a final report—comprising both an activity report and a financial report—detailing the project's status and justifying any deviations from the original plan.

The project sponsor must submit copies of all supporting documents for project-related expenses along with the final report.

Final project disbursement is contingent upon receipt of the progress and final reports.

To obtain a report template, please contact your development officer or visit the MRC Bonaventure website. : [www.mrcbonaventure.com](http://www.mrcbonaventure.com)

## FILING OF THE APPLICATION

The financing of a project is conditional on compliance with the standards, laws and regulations in force in Quebec as well as on obtaining all the necessary permits and authorizations.

The application for financial assistance must be submitted by a representative of the promoting organization who certifies that the information contained in the document is complete and true.

The promoter authorizes the MRC of Bonaventure to exchange with any government department, agency or financial institution on the information or documents necessary for the study of this application.  
Sending this completed financial aid application form is proof of official submission.

|              |  |        |  |
|--------------|--|--------|--|
| Déposit by : |  | Date : |  |
| Function :   |  |        |  |

\* In the "**Project Description and Nature**" section of the form, be sure to clearly outline the following points:

- If the project involves an innovative initiative or an enhanced recurring activity, demonstrate the added value and innovative nature of the actions.
- Regarding objectives: show how they align with the objectives of this call for projects.
- Regarding impacts: describe the impact your project will have on the cultural development of the territory and the target audience.

**VISIBILITY:** Any project supported under the cultural development agreements must, in return, provide visibility for the initiative during public activities or in publications. Details regarding this requirement are sent via email to project promoters whose projects receive funding.

Before completing your application, please consult the \*Guide for Promoters\* (Guide à l'intention des promoteurs), available on the MRC de Bonaventure's Cultural Development webpage.

**For more information, to verify your project's eligibility, or to submit an application, please contact:**

Natalie Martin, Cultural Development Officer

Telephone: 418 752-1492

Email: [culture@mrcbonaventure.com](mailto:culture@mrcbonaventure.com)